

Rhein Benninghoven PTA Cash Documentation

Cash Request

Date: _____
Activity: _____
Budget category: _____

Coins			<u>1 roll</u>		
0.01	_____	x	\$0.50	=	\$0.00
0.05	_____	x	\$2.00	=	\$0.00
0.10	_____	x	\$5.00	=	\$0.00
0.25	_____	x	\$10.00	=	\$0.00
			TOTAL		\$0.00
Bills	_____	x	\$1.00	=	\$0.00
	_____	x	\$5.00	=	\$0.00
	_____	x	\$10.00	=	\$0.00
	_____	x	\$20.00	=	\$0.00
	_____	x	\$50.00	=	\$0.00
	_____	x	\$100.00	=	\$0.00
			TOTAL		\$0.00

Requested by: _____

Cash Verification

Date: _____
Activity: _____
Budget category: _____

Coins					
	_____	x	\$0.01	=	\$0.00
	_____	x	\$0.05	=	\$0.00
	_____	x	\$0.10	=	\$0.00
	_____	x	\$0.25	=	\$0.00
			TOTAL		\$0.00
Bills	_____	x	\$1.00	=	\$0.00
	_____	x	\$5.00	=	\$0.00
	_____	x	\$10.00	=	\$0.00
	_____	x	\$20.00	=	\$0.00
	_____	x	\$50.00	=	\$0.00
	_____	x	\$100.00	=	\$0.00
			TOTAL		\$0.00

Verification - counted by

Signature 1 _____

Signature 2 _____

For Treasurer Only

Amount Received: _____ **Date Received:** _____ **Date Deposited:** _____